

# General Handout

## FERN

### TELEPHONE CONNECTION:

A telephone, preferably a speaker phone, is required to participate in this conference. Participants must call the toll-free number listed below. Please use **one phone line per site**.

**Please note: The phone number is a “listen only” conference bridge.**

**CALL DATE:** November 16, 2005 (Wednesday)

**CALL TIME:** dial in 12:30 PM (EST), teleconference begins 1:00 PM (EST)

**TOLL FREE NUMBER:** 800-857-4978

**DURATION:** 1 hr

**LEADER:** Denise Korzeniowski (Core-zen-os-key)

**PASSCODE:** FERN

### COURSE MATERIALS

<http://www.phppo.cdc.gov/nltn/nphtcs/fern111605.aspx>

### AFTER THE TELECONFERENCE

An online system will be used to process course evaluations and distribute CEU certificates. California and Florida CEU certificates are also available and can be requested in the evaluation process. This process requires access to the World Wide Web. A valid email address is also required. A personal email account is not necessary. For individuals without a personal email address, a valid laboratory or institutional email address is acceptable. The evaluation/CEU certificate URL will be activated at the conclusion of the conference and will be available until **December 16th**. **Please note:** NLTN and PHTN will not fax, mail or email CEU certificates.

1. Each participant must register and complete an evaluation form. The registration and evaluation process takes several minutes. For returning participants, the evaluation process is even shorter.
2. To register, each participant must log on to: [www.cdc.gov/phtnonline](http://www.cdc.gov/phtnonline)

Click on “New Participant” to enter demographic information.

**OR**

Click on “Participant Login” if returning to this website.

3. Follow the prompts through the registration and evaluation process
4. Course verification code: **FERN**
5. At the end of this process each participant will be able to print a CEU certification.
6. If participants encounter problems with this process, contact PHTN:
  - a. Email: CE@cdc.gov
  - b. Fax: 404-639-0800
  - a. Phone: 1-800-41-TRAIN (press 1 then 5) or 404-639-1292, during business hours (Monday-Friday) 8 am - 4:30 pm E.T. After hours, you may leave a voice message. You will be contacted the next business day.

**CEU Disclosure Statement**

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Presentations will not include any discussion of the unlabeled use of a product or a product under investigational use.