RULES FOR ADMINISTERING THE DEMOGRAPHIC AND OCCUPATION SECTION OF THE FAMILY QUESTIONNAIRE:

- A CPS FAMILY INCLUDES INDIVIDUALS AND GROUPS OF INDIVIDUALS WHO ARE 16+ AND RELATED BY BIRTH, MARRIAGE OR ADOPTION. STEP CHILDREN, PARENTS OR SIBLINGS ARE INCLUDED. IT ALSO INCLUDES UNMARRIED PARTNERS IF THEY HAVE A BIOLOGICAL OR ADOPTIVE CHILD IN COMMON. IT DOES NOT INCLUDE UNMARRIED PARTNERS WHO DO NOT HAVE A CHILD IN COMMON, FOSTER PARENTS OR FOSTER CHILDREN. NOTE: A CPS FAMILY CAN BE ONE INDIVIDUAL.

BOX 1

LOOP 1:
ASK DMQ.106 – DMQ.141 AS APPROPRIATE FOR NON-SP HEAD OF CPS FAMILY AND NON-SP SPOUSE (RELATIONSHIP OF "MARRIED" IN THE SCREENER) OF HEAD OF CPS FAMILY.
- FIRST ASK DMQ.106, 130, AND 141 FOR NON-SP HEAD OF CPS FAMILY.
- NEXT, ASK DMQ.141 FOR NON-SP SPOUSE OF HEAD OF CPS FAMILY.
- EACH TARGET PERSON SHOULD BE ASKED THIS SECTION ONCE.
- IF NO NON-SP HEAD OF CPS FAMILY AND NON-SP SPOUSE, GO TO END OF SECTION.

DMQ.106  In what country {were you/was NON-SP Head} born?

- UNITED STATES .......................................... 1 (DMQ.130)
- MEXICO ........................................................ 2 (DMQ.141)
- OTHER.......................................................... 3

DMQ.111  ENTER COUNTRY NAME

- REFUSED ..................................................... 7
- DON'T KNOW ............................................... 9

CAPI INSTRUCTION:
FOLLOW THE BASIC FORMAT FOR DIETARY SUPPLEMENT LOOKUP. ONLY ALLOW ENTRY OF 1 COUNTRY. COUNTRY LOOKUP IN SP AND FAMILY QUESTIONNAIRES SHOULD WORK EXACTLY THE SAME.
DMQ.115  PRESS BACKSPACE KEY TO START THE LOOKUP.
SELECT COUNTRY FROM CAPI COUNTRY LIST.
    IF COUNTRY NOT ON LIST --
        PRESS BACKSPACE KEY TO DELETE ENTRY
THEN TYPE "**" AND SELECT "** COUNTRY NOT ON LIST".
PRESS ENTER TO ACCEPT SELECTION.

CAPI INSTRUCTION:
DISPLAY FIPS COUNTRY LIST. INTERVIEWER SHOULD ONLY BE ABLE TO SELECT 1 COUNTRY
FROM THE LIST OR USE THE "**" OPTION TO ACCEPT THE ENTRY THEY KEYED. REFUSED AND
DON'T KNOW OPTIONS SHOULD BE AVAILABLE TO THE INTERVIEWER AS THE F6 AND F5 KEYS.

BOX 2

CHECK ITEM DMQ.120:
    IF ANY CODE OTHER THAN 'UNITED STATES', SKIP TO DMQ.141.

DMQ.130  In what state (were you/was NON-SP HEAD) born?

ENTER 2 LETTER STATE ABBREVIATION TO START THE LOOKUP.
SELECT STATE FROM CAPI STATE LIST.
PRESS ENTER TO ACCEPT SELECTION.

CAPI INSTRUCTION:
DISPLAY FIPS STATE LIST. INTERVIEWER SHOULD ONLY BE ABLE TO SELECT 1 STATE FROM THE
LIST. DON'T KNOW AND REFUSED SHOULD BE VALID OPTIONS. THE STATE LOOKUP IN THE SP
AND FAMILY QUESTIONNAIRES SHOULD WORK EXACTLY THE SAME.
What is the **highest** grade or level of school (you have/NON-SP HEAD/NON-SP SPOUSE has) **completed** or the **highest degree** (you have/he/she has) **received**?

**HAND CARD DMQ1**

READ HAND CARD CATEGORIES IF NECESSARY

ENTER HIGHEST LEVEL OF SCHOOL.

<table>
<thead>
<tr>
<th>Category</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEVER ATTENDED/KINDERGARTEN</td>
<td>0</td>
</tr>
<tr>
<td>1ST GRADE</td>
<td>1</td>
</tr>
<tr>
<td>2ND GRADE</td>
<td>2</td>
</tr>
<tr>
<td>3RD GRADE</td>
<td>3</td>
</tr>
<tr>
<td>4TH GRADE</td>
<td>4</td>
</tr>
<tr>
<td>5TH GRADE</td>
<td>5</td>
</tr>
<tr>
<td>6TH GRADE</td>
<td>6</td>
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<td>7TH GRADE</td>
<td>7</td>
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<td>8TH GRADE</td>
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<td>10</td>
</tr>
<tr>
<td>11TH GRADE</td>
<td>11</td>
</tr>
<tr>
<td>12TH GRADE, NO DIPLOMA</td>
<td>12</td>
</tr>
<tr>
<td>HIGH SCHOOL GRADUATE</td>
<td>13</td>
</tr>
<tr>
<td>GED OR EQUIVALENT</td>
<td>14</td>
</tr>
<tr>
<td>SOME COLLEGE, NO DEGREE</td>
<td>15</td>
</tr>
<tr>
<td>ASSOCIATE DEGREE: OCCUPATIONAL, TECHNICAL, OR VOCATIONAL PROGRAM</td>
<td>16</td>
</tr>
<tr>
<td>ASSOCIATE DEGREE: ACADEMIC PROGRAM</td>
<td>17</td>
</tr>
<tr>
<td>BACHELOR’S DEGREE (EXAMPLE: BA, AB, BS, BBA)</td>
<td>18</td>
</tr>
<tr>
<td>MASTER’S DEGREE (EXAMPLE: MA, MS, MEng, MEd, MBA)</td>
<td>19</td>
</tr>
<tr>
<td>PROFESSIONAL SCHOOL DEGREE (EXAMPLE: MD, DDS, DVM, JD)</td>
<td>20</td>
</tr>
<tr>
<td>DOCTORAL DEGREE (EXAMPLE: PhD, EdD)</td>
<td>21</td>
</tr>
<tr>
<td>REFUSED</td>
<td>77</td>
</tr>
<tr>
<td>DON’T KNOW</td>
<td>99</td>
</tr>
</tbody>
</table>

**BOX 3**

**END LOOP 1:**
- ASK DMQ.106-141 FOR NEXT TARGET PERSON (NON-SP HEAD)
- ASK DMQ.141 FOR NEXT TARGET PERSON (NON-SP SPOUSE – RELATIONSHIP OF "MARRIED" IN THE SCREENER)
  
  IF NO NEXT PERSON, GO TO BOX 4.
BOX 4

LOOP 2:
ASK OCQ.150 - OCQ.380 FOR NON-SP HEAD IF AGE >= 16 AND NON-SP SPOUSE (RELATIONSHIP OF 'MARRIED' IN THE SCREENER) OF HEAD IF NON-SP SPOUSE AGE >= 16.

OCQ.150 The next questions are about your/NON-SP HEAD'S/NON-SP SPOUSE'S) current job or business. Which of the following were you/was NON-SP HEAD/NON-SP SPOUSE doing last week . . .

- working at a job or business, ....................... 1 (OCQ.261)
- with a job or business but not at work, ........... 2
- looking for work, or ........................................ 3
- not working at a job or business? .................... 4 (OCQ.380)
- REFUSED ..................................................... 7
- DON'T KNOW ................................................. 9

OCQ.160 Did you/NON-SP HEAD/NON-SP SPOUSE do any work at a job or business at all last week (include unpaid work in a family farm or business)?

- YES ........................................................................ 1
- NO ........................................................................ 2
- REFUSED ........................................................... 7 (OCQ.380)
- DON'T KNOW ...................................................... 9 (OCQ.380)

BOX 5

CHECK ITEM DMQ.170:
IF OCQ.150 IS CODED '2', CONTINUE.
OTHERWISE, GO TO BOX 7.

OCQ.261 Looking at the card, which of these best describes this job or work situation?

ASK IF NOT CLEAR

HAND CARD DMQ2

AN EMPLOYEE OF A PRIVATE COMPANY, BUSINESS, OR INDIVIDUAL FOR WAGES, SALARY, OR COMMISSION.................. 1
A FEDERAL GOVERNMENT EMPLOYEE... 2
A STATE GOVERNMENT EMPLOYEE ....... 3
A LOCAL GOVERNMENT EMPLOYEE ....... 4
SELF-EMPLOYED IN OWN BUSINESS, PROFESSIONAL PRACTICE OR FARM.... 5
WORKING WITHOUT PAY IN FAMILY BUSINESS OR FARM........................... 6
REFUSED .......................................................... 7
DON'T KNOW .................................................... 9
BOX 6

CHECK ITEM DMQ.270:
GO TO BOX 7.

OCQ.380 What is the main reason {you/NON-SP HEAD/NON-SP SPOUSE} did not work last week?

- TAKING CARE OF HOUSE OR FAMILY ...... 1
- GOING TO SCHOOL .................................... 2
- RETIRED ....................................................... 3
- UNABLE TO WORK FOR HEALTH REASONS........................................... 4
- ON LAYOFF .................................................. 5
- DISABLED .................................................... 6
- OTHER .......................................................... 7
- REFUSED ..................................................... 77
- DON'T KNOW ............................................... 99

BOX 7

END LOOP 2:
ASK OCQ.150 - OCQ.380 FOR NEXT TARGET PERSON (NON-SP HEAD OR NON-SP SPOUSE - RELATIONSHIP OF "MARRIED" IN THE SCREENER).
IF NO NEXT PERSON, GO TO END OF SECTION.